



Secretary-Treasurer Report
Jody Thiessen CPA, CGA
September 17, 2024
Regular Board Meeting

Transportation

- Transportation has been busy ensuring all students have been assigned to routes. In the month of October, families with the School of Choice designation are considered for busing, if available.
- Rules and guidelines for Division transportation information is available on our website:
https://www.sunrisesd.ca/apps/pages/index.jsp?uREC_ID=1060727&type=d&pREC_ID=1356414
- **Busing to Schools of Choice** - Transportation for a School of Choice student within or outside of the Sunrise School Division may be provided, if the student is eligible for the provincial transportation grant to their designated school. In these cases, transportation will only be provided:
 - on an existing bus route
 - if the student's residence falls outside of the walk zone of the School of Choice
 - if the student is able to get to a designated bus stop location
 - if there is not an adverse effect on the pick-up time of other students, according to guidelines set by the Province

A request for School of Choice busing for the upcoming school year is to be submitted in writing to the Transportation Department, no later than June 30.

- Should a family not be satisfied with the accommodation suggested by the Transportation Department and its Manager, the family can reach out to the Secretary-Treasurer and/or Superintendent. Should a family be unsatisfied with the direction of the Secretary-Treasurer or Superintendent, the family can request to be a delegation at an upcoming Board of Trustees meeting. The Board of Trustees can approve a recommendation brought forward and direct the Superintendent to carry out the approval motion.

Finance

- Auditors from MNP were in the office September 9-13th. They will be requesting more documentation in the following weeks. The year-end statements should be available October 15th for the board to review and approve.
- Student enrollment count will be completed September 27th for most schools with the exception of some kindergarten classes with alternating days, which will be counted on September 26th. On these days, staff at all school locations will ensure the students are present and accounted for. The division then compiles the information in our SIS (Student Information System) and uploads the information into the Provincial software. The student count is what the division's funding is based on for current and future years.

- September 15th was the first payroll completed with all staff at school sites. There were approximately 2 staff hired on or after the September 11th transmission date who will not receive payment until September 30th. There are also 2 non-teacher, non-union employees who will also be paid on September 30th. Their contracts were in the process of being finalized on or after the transmission date.
- All teachers will be paid at the new teacher collective agreement rates based on the 2024 grid.
- School administrators will receive their admin allowances in the month of October with the new collective agreement rates and after staffing and student head count has been finalized.

ICT

- ValleyFiber is still scheduled to be installed at the Beausejour sites. The local regulatory issue has been resolved. Once a construction team has been coordinated to serve the Beausejour area, ValleyFiber has advised ICT and the Secretary-Treasurer that the internet service will be installed.
- The Applications Support technician has been busy helping staff with SIS software questions and bridging the requirements of the Provincial student count with the SIS system.

Maintenance

- A quote for a fence at Anola School has been received. Feedback from the principal will occur to determine if a 4 ft or 6 ft fence will be suitable. Once the height of the fence has been determined, the RM of Springfield will receive a funding request.
- Springfield Collegiate Building envelope, mechanical and roof replacement – Chiller is up and running. The manufacturer of the chiller had to adjust voltage sensors to prevent the unit from tripping a breaker and shutting off. Reports of uneven temperature in classrooms are occurring. The project manager identified that this unevenness has to do with the system needing to be balanced and air needing to be removed in the classroom units, mechanical lines and overall system.
- Schools were ready for school start up. Custodians did a great job preparing for the return of staff and students to the schools