



**Secretary-Treasurer
Report
March 19, 2024
Regular Board Meeting**

Finance

- New finance Manager starts March 20th. Welcome Matthew Bialek!
- Staff are preparing for March 31st provincial year end requirements. There will be a lot of training with a new face and some folks taking on new responsibilities.
- Notice of the Municipal Tax Levy went out to the municipalities.

Transportation

- March 7th the order for 7 new buses were submitted.

Maintenance.

- Springfield Collegiate's 2nd Science lab renewal –Bree-Dan Construction ahead of schedule. Estimated completion date moved from May 2024 to Mid-April 2024.
- OBE roof replacement – Project complete – Hold back payment to be released.
- Hazelridge School – Gymnasium Accessibility Lift –electrical panel work remains. Flooring will need to be redone this will occur during Spring Break.
- Springfield Collegiate Building envelope, mechanical and roof replacement – Chiller is estimated to arrive in May. Once chiller arrives about one and a half months of work to balance the classroom units.
- Ecole Edward Schreyer – working on deficiency list.

ICT

- Looking into the timelines for summer renewal for computer labs and carts

Jody Thiessen CPA, CGA
Secretary-Treasurer