



Secretary-Treasurer Report
Jody Thiessen CPA, CGA
November 5, 2024
Regular Board Meeting

Transportation

- 2 new busses have arrived, and the department is getting them prepared for distribution.
- Bus evacuation drills/training all complete.
- Successful PD Day with all bus drivers on October 25th. The session covered training by URIS nurse on medical conditions that students may have on the bus, wheelchair and harness training as well as some team building exercises.
- At a prior board meeting it was asked what the number of busses and fuel types. Before the new buses are added to the fleet.
 - Route buses
 - 49 Diesel
 - 33 Gas
 - 5 Propane
 - Spare Buses
 - Diesel

Finance

- The year end statements approved.
- Teacher retro pay for November 15th entered into the system. Interest on retro pay will be paid or before November 30th.
- Admin allowances completed by the October 31st pay.
- Finance Manager and Secretary Treasurer met with Divisional principals and discussed possible improvements for system workflow and past and future budget outcomes and concerns.

ICT

- ICT director completing school visits to every school in the Division for the rest of September and into October before the snow flies.
- ICT group did a great job supporting everyone on the divisional PD Day on October 18th.

Maintenance

- Springfield Collegiate Building envelope, mechanical and roof replacement – Wednesday November 6th meeting with school and contractors to discuss outstanding deficiency list.
- Lighting upgrade at Anola, SEC and Dugald school. Grants are available and have paid for the lighting fixtures.
- Divisional PD Day gave the custodial staff a wonderful opportunity to learn about floor cleaning treatments, equipment and chemical usage. The department had a great opportunity to network.
- Boil Water notice from the Town of Beausejour was issued on the town's website. Notice was due to a brief power outage caused by electrical work at the Water Treatment Plant, which led to the momentary loss of water pressure in the Beausejour water distribution system. Distribution depressurization can compromise the safety of the water supply; therefore, a precautionary boil water advisory was issued to ensure public health protection. Water bottles were delivered to the schools in September in anticipation of the water treatment plant switch over. No supply of water was required at that time. The maintenance department coordinated with the schools for additional water to be picked up from various vendors.