



FINANCE COMMITTEE AGENDA MINTUES

1.0 Call to Order - 5:05 pm – Held on teams due to weather conditions.

Chair Trustee Boitson
Trustee Roeland
Trustee Rowan
Trustee Dent
Secretary-Treasurer Thiessen

2.0 Adoption of the Agenda and Minutes

2.1 Adoption of Agenda
2.2 Minutes from January 18, 2024

3.0 Finance Department update (Verbal) – Verbal updated. Search for finance manager underway. Staff have been helping out to ensure necessary items are being completed.

4.0 Regular Business for Month Ended January 31, 2024

4.1 Cheque Registers
4.2 Motion
4.3 Operating- Discussion and Jody to look into Hydro payments. Reviewed Annie Bergen Invoice and St. Boniface General Hospital Invoice.
Manitoba Hydro has 2 payments in January. One for natural gas and one for electricity costs. Vendor name changed from Centra Gas to Manitoba Hydro moving forward. No longer issuing payment to vendor named Centra Gas.
4.4 Capital – Discussed SCI projects, no cost over runs.
4.5 School Funds - N/A
4.6 Scholarship. – NA
4.7 US Check Register
4.8 Huet Check Register - NA

5.0 Financial Package as of January 31, 2024

5.1 Operating Financial Summary – Explained possible areas of overages.
5.2 Balance remaining in school operating budget.
5.3 ICT Department Report
5.4 Maintenance Report
5.5 Transportation Report
5.6 Divisional Admin Report
5.7 Scholarship & Donations – Discussion regarding Dugald letter for fundraising and Donations.
Discussion at the board level about the expectations for student fees and fundraising for general fundraising. Chair – Trustee Boitson will reach out to Chair of the board for a report/discussion at the board level. What is the expectation for fundraising for field trips and school activities.
5.8 Teacher Sick days & Sub Costs
5.9 Projections – will be presented at the Board Meeting March 5th.
5.10 Commentary

6.0 School Funds as of January 31, 2024

6.1 School Funds

7.0 Accounts Receivable as of January 31, 2024

7.1 Memo

7.2 Aged Due from Province

7.3 Aged Due from First Nations

7.4 Aged Due from Other School Divisions

7.5 Aged AR Listing

8.0 Divisional Financial summary report

8.1 Divisional Financial summary report – Projections to be updated for board meeting
March 5th.

10.0 Adjournment 6:27

DRAFT