

Community Connections –Action Plan

The area of *Community Connections* under the *Relational Domain* was identified by the Board as the topic for discussion. The action plan strategies in this area are listed in the chart below.

We will collectively complete the blank boxes below to develop the detailed action plan:

Action Plan Strategies	Detailed Task	Accountability			
		Person Responsible	Action	Tracking	Date
1) Trustees will engage in collaborative meetings with elected officials in the municipalities and towns of Sunrise.	Dedicated time at existing RM meetings	Trustees	Request opportunity at NEMF		
	Time with individual RMs at Municipal meetings (sit with others)	Trustees			
	Formal feedback mechanism after attendance at events	Trustees/Agenda setting team	Determine place on Board meeting agenda for this to occur		
	Go out to the community to meet with council group in the afternoon. (Parent meeting in the evening)	Trustees			
2) Trustees will attend public events at schools whenever possible.	Being introduced at events	Supt/Trustees	Supt - Inform schools of this expectation Trustees – Check in with principals when in attendance	Done in spring, will remind again in fall	June 2024
	Being included in the e-mail invitations to families	Supt	Request schools add trustees to distribution lists	Done in spring, will remind again in fall	June 2024
	Create nametags to be worn at school public events	Exec Asst		Complete	September 2024
	Trustees involved in school events where appropriate and invited (I Love to Read, Student Govt, and more)	Supt/Trustees	Supt – Remind schools of trustee interest and availability Trustees – Remind schools of trustee interest and availability.	Done in spring, will remind again in fall	June 2024
	Invitations to school social activities/fundraisers.	Supt	Request trustees be included in invitations send to community	Done in spring, will remind again in fall	June 2024

3) Trustees will attend divisional events whenever possible.	Attend PD sessions where appropriate and invited.	Supt Team	Will consider opportunities for Trustee attendance and extend invitations	Trustees invited to summer learning sessions	August 2024
	Attend the new teacher orientations.	Supt	Extend invitation	Trustees invited to new teacher orientation	August 2024
	Collaborative roles at the long service and retirement function.	Trustees	Trustees already part of planning committee and agenda		
	Attend Unified Sport Day and Artspeak when possible.	Exec Asst Trustees	Exec Asst will collect events and share calendar with trustees		
	Continue the school tours in the fall and spring.	Trustees			
4) The board and schools will develop a series of parent and public engagement opportunities on a variety of topics.	Go out to the community to meet with parent group in the evening. (Council meeting in the afternoon)	Trustees	Trustees need to identify time on future agenda for discussion and planning		
	Create and administer a survey to parents, staff, and students	Trustees			
	Host a divisional meeting for all parent groups with a relevant topic.	Trustees			
	Host a divisional parent meeting in the fall.	Trustees			
	Definition of and possible inclusion of parent voice in site-based decision making.	Supt/Trustees	More conversation needed to clarify roles and expectation		
5) The division will provide opportunities for the assessment of pre-kindergarten students for families in Sunrise.					
6) The division will increase the use of media and social media communication methods.	Learning session for trustees on social media tools and their use.	Supt/Exec Asst	Identify presenter and date		
	Receiving the info-blasts from schools on a regular basis.	Supt/Trustees	Supt – Identify social media tools used by schools Trustees - Need to become familiar with tools used by schools and create associated accounts		

	Updating/upgrading the information available on websites. (TIMELY/vibrant/engaging)	Supt	Send expectation/reminder to schools about website content		
	Provide a listing of schools who use particular social media applications.	Supt/Exec Asst	Supt – Identify social media tools used by schools		