



**Policy Committee Meeting  
Sunrise Education Centre  
May 13, 2024  
5:00 p.m.**

## **Minutes**

**Attendance:** Don Nichol (Teams), Malissa Rowan, Alicia Smith, Paul Magnan (Teams), Trevor Reid and Jennifer Baker (taking notes)

### **1.0 Approved Agenda**

### **2.0 Approved Minutes – April 23, 2024**

### **3.0 Business Arising from Minutes – N/A**

### **4.0 New Business**

#### **4.1 Review the following policies from the Board Policy Manual:**

#5 – Annual Planning Cycle, deferred to after fall DPAC

#7 – Board Operations

Amended:

7.4 - added Education Foundation Committee

7.6 - clarified the question period time frame

7.7 - (ii)(iii) – added designate

Notice of motion to be given at the next regular Board Meeting that Policy #7 will be coming to the Board for approval at the June 4, 2024 meeting.

BE IT RESOLVED THAT the Board accept the recommended changes to Policy #7 as suggested by the Policy Committee.

#8 – Board Member Code of Conduct and Conflict of Interest

Amended:

8.11 - clarified approval of Trustee absence from Board meetings

Notice of motion to be given at the next regular Board Meeting that Policy #8 will be coming to the Board for approval at the June 4, 2024 meeting.

BE IT RESOLVED THAT the Board accept the recommended changes to Policy #8 as suggested by the Policy Committee.

#### **4.2 Procedure Review**

Review Procedures DJC to DNB-R

### **4 Next Policy Committee Meeting Date**

June meeting not required

### **5 Adjournment**

Approximately 5:43 pm