



Sunrise School Division is concerned about the safety of our students and employees. We will consider a number of factors and variables when dealing with adverse weather conditions.

The majority of our students utilize our Transportation System (buses) to get to and from school.

A. School Closure

In the event of extremely adverse circumstances, including severe storm days, the Superintendent/CEO, or designate, will consult with the Transportation Manager, or designate, and they may decide to close all or specific regions based on predetermined criteria (listed below).

The Superintendent will immediately notify the Transportation Manager and principals of all schools of the closure and will arrange to publish this information publicly as early as possible. A divisional message will be sent to staff and students through our electronic messaging system.

The Transportation Manager is responsible for informing division bus drivers of the decision.

If a school or schools are closed, [Manitoba Education](#) requires the division to complete the School Closure Notification Form (FB114N). Once completed, this form must be forwarded to the Minister of Education, advising them of the incidental school closure and requesting authorization of the days closed for grant purposes. This is completed at the Division office.

B. School Bus Cancellation

The following is an outline of procedures for discontinuing bus service during adverse weather conditions, including extremely cold weather, or due to other emergencies when buses cannot operate. The safety of students will be the primary consideration in cancelling bus transportation.

Criteria for Consideration

- Hazardous weather/road conditions, including:
 - Blizzard warnings
 - Ice-covered roads and/or snow-blocked roads
 - Any other weather condition that may put students at risk
- Should any other emergency arise, the Superintendent will determine if bus transportation should be cancelled.

When buses are cancelled under hazardous road conditions, schools will be closed. Each student will be provided with at-home learning materials for days when schools are closed to staff and students due to hazardous road conditions.

**Extreme cold weather including:**

- -35 degrees Celsius or colder (without wind chill).
- -45 degrees Celsius or colder (with wind chill).
- Bus operations will be suspended and schools will be closed by REGIONS.
 - Region #1
 - ([Oakbank Elementary](#), [Springfield Middle School](#), [Springfield Collegiate](#), [École Dugald School](#), [Anola School](#), [Hazelridge School](#), [Gillis School](#), [École Beausejour Early Years School](#), [École Edward Schreyer School](#))
 - Temperature from [Environment Canada Winnipeg Airport](#) Weather Station
 - Region #2
 - ([Whitemouth School](#), [Centennial School](#), [Lac du Bonnet Senior School](#))
 - Temperature from [Environment Canada Pinawa](#) Weather Station
 - Region #3
 - ([École Powerview School](#))
 - Temperature from [Environment Canada Pine Falls](#) Weather Station

Staff is expected to report to their respective worksites on cold weather days; the schools that are closed in any region will be closed to students. On cold weather days staff and students will shift to a remote learning model as staff will be at school on these days.

When schools are closed to students either because of extreme cold weather or hazardous road conditions, all extra-curricular activities are also cancelled on that day.

Individual Route Cancellations

The bus driver has the authority to cancel bussing on a particular route due to unsafe road conditions or any condition that puts the safety of the students at risk. The bus driver will inform the Transportation Manager immediately of any such cancellation.

Procedures for Bus Cancellation

- Weather-related cancellations
 - The Superintendent/CEO, or designate, will consult [Environment Canada](#) for a report on weather conditions.
 - The Transportation Manager will contact the Superintendent and together they will make a decision based upon relevant information. They will strive to make the decision whether to cancel bussing by 6:30 a.m.
 - The Transportation Department will contact designated radio stations and inform them of the cancellation of bus transportation for the division.
 - The Superintendent should notify all parents, students and staff before 7:00 a.m.



- Other emergencies
 - The Transportation Manager will follow the notification procedures as outlined for weather-related cancellations.
- Individual route cancellations
 - The bus driver will advise the Transportation Manager of the situation.
 - If the route is cancelled, the Transportation Manager will ensure that all parents/guardians on the route are notified of the cancellation.
 - The Transportation Manager also will notify the affected schools.
- Reporting and follow-up
 - The Transportation Manager will submit a report to the Superintendent when bus transportation is cancelled.

The following radio stations will broadcast our school closures:

- [CJOB](#) - 786-3421
- [QX104](#) - 944-1031
- [CTV](#) - 775-8016
- [CFAM/CHSM Steinbach](#) - 346-5333 or 326-3737
- [Hot103](#) - 780-9467
- [Sagkeeng Wolf FM](#) - 367-2448
- [CBC](#) - 788-3641

Colony Students

The students attending colony schools will be able to report to school on cold weather days.

If the Division has made the decision to suspend bus operations and colony parents do not feel that the conditions are safe, parents retain the right to keep their child at home.

Evening Staff and Evening Activities

In the event of hazardous conditions developing through the day, custodial staff and cleaners at schools and sites who work in the evenings may be notified that schools are closed that evening. The Maintenance Manager and Superintendent/CEO will endeavor to make the decision prior to 2:30 pm. Should schools be closed in the evening, all extra-curricular activities are cancelled for that evening. Should conditions deteriorate during the evening shift, the Maintenance Manager and Superintendent/CEO may decide to close schools earlier than usual so that evening staff may get home safely.

Cross Reference:		
Date Adopted: August 1, 2017	Date Amended: May 23, 2018; October 2, 2019; April 14, 2022; September 26, 2023	Board Motion(s): 14-15/10-16/0046
Procedure: EBCE	Guidelines:	Exhibit: