Finance

- Finance working on March year end.

- Payroll department had a practicum student for the month of April.

Transportation

- Department attending 2 career fairs. One application from the Sunrise Career fair. The career fair in Lac Du Bonnet had some interested folks in bus driver and mechanic position.
- The new bus purchased from off the lot will be on route the week of April 15th.
- On-boarded 3 new spare drivers, one for Oakbank and two for the Lac Du Bonnet area.
- Bus evacuation drills for students have started.
- Performance evaluations on all bus drivers has also started.

Maintenance.

- Springfield Collegiate's 2nd Science lab renewal –Bree-Dan Construction ahead of schedule. Estimated completion date April 22, 2024.

- OBE roof replacement – Project complete – Hold back payment to be released.

- Hazelridge School – Gymnasium Accessibility Lift –Flooring will need to be redone as a deficiency item. Will need be redone before the end of the school year.

- Springfield Collegiate Building envelope, mechanical and roof replacement – Chiller is estimated to arrive in May. Once chiller arrives about one and a half months of work to balance the classroom units.

- Ecole Edward Schreyer – working on deficiency list.

- The department is making efforts regarding cost savings measures. As of April 5th, weekend heat & security checks have been discontinued until the next heating season, approximate cost savings of $10,000.

- Snow clearing and removal/sanding services were discontinued the week of spring break due to warm weather. Estimated savings are $25,000.

- Sprinkbreak cleaning reduced floor care program deferred floor stripping and waxing. Thorough washing and polishing of floors were completed. Estimated savings are $7,500.

<u>ICT</u>

- Assessing schools' current and future needs for the Oakbank, Dugald, and Anola areas.

- Assisting schools with various technology requests and requested quotes.

Jody Thiessen CPA, CGA
Secretary-Treasurer