



**Accounts Receivable
write off
Board Meeting
February 6, 2024**

In order to write off any outstanding Accounts Receivable balances the Secretary-Treasurer must request the write off to the Board of Trustees for approval. The Finance Committee has approved, in principle, the outstanding balance be written off.

The Cross Lake Education Authority has Invoice #2022-0027 in the amount of \$1,300.00 outstanding. It has been outstanding since the school year 2021-2022. The Education authority claims they will not pay the invoice.

There was a student who was in attending a Sunrise School September 2021 to January 2022.

After several attempts requesting the funds with the education authority, it is unlikely Sunrise will receive the funds.

Recommendation

The board approve the request to write off the outstanding balance

Motion

BE IT RESOLVED that the Board approve the amount of \$1,300 for invoice #2022-0027 to be written off.

Jody Thiessen CPA, CGA
Secretary-Treasurer