



**Secretary-Treasurer
Report
April 2, 2024
Regular Board Meeting**

Finance

- Purchasing issued school credit cards
- Many hours of learning and training underway with a new Finance Manager.

Transportation

- All bus drivers returning from the Spring break.
- During spring break mechanics continue with maintenance on buses

Maintenance.

- Springfield Collegiate's 2nd Science lab renewal –Bree-Dan Construction ahead of schedule. Estimated completion date moved from May 2024 to Mid-April 2024.
- OBE roof replacement – Project complete – Hold back payment to be released.
- Hazelridge School – Gymnasium Accessibility Lift –electrical panel work remains. Flooring will need to be redone this will occur during Spring Break.
- Springfield Collegiate Building envelope, mechanical and roof replacement – Chiller is estimated to arrive in May. Once chiller arrives about one and a half months of work to balance the classroom units.
- Ecole Edward Schreyer – working on deficiency list.
- Spring break – the custodian staff were hard at work doing more deep cleaning and repairs. Tasks include vacuuming all hallways and classroom, washing desks, patch walls and possibly paint walls. Repair washrooms if needed. Repair whiteboards such as trim.

ICT

- Catching up on day-to-day tickets
- Assisting schools with various technology requests and requested quotes.

Miscellaneous

- The MSBA Trustees issued an RFP for non-teacher pension plan administrators. Ellement, a service provider in Winnipeg, has been awarded the RFP. Effective April 1st a number of school division's including Sunrise switched over to Ellement. After a brief discussion with a pension fund trustee, at the MSBA

convention, there is strong confidence the new company will serve our non-teacher pension members well. There is likely to be a learning curve on new reports and reconciliations for payroll and finance to complete. There will be better customer service portals and a better website to better serve members. In March all members should have received a memo explaining the change. Communication from Sunrise's payroll department went out to the email addresses paystubs are emailed to. The memo was also shared with union presidents and schools and asked to be posted in staff rooms. Please reach out to payroll should anyone have questions.

This is only an administrative change not a pension plan change. The plan still remains as a defined contribution. The contribution from employees and employers also has not changed.

Jody Thiessen CPA, CGA
Secretary-Treasurer