



Trustee Professional Development

Board Meeting – March 5, 2024

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Secretary-Treasurer**

The purpose of this report is to provide the trustees with information regarding the budget for professional development.

Trustees have two areas of the budget to fund professional development. One area of the budget is for Conventions and PD. The total budget is \$15,000. This would be used for the MSBA convention fees and hotel accommodations. This budget amount, in the past, has been allocated to each trustee. In most recent years the budget has been a total budget of \$15,000 and wasn't allocated individually. It is unknown why the change to the allocation was made.

The other budget is the Professional Development the total budget is \$15,000 and this would be for courses or seminars to assist with learning the roll of a trustee and the policy making required to ensure good governance. This budget was often used for national travel such a CSBA, CAPSLE and or CASSA. Often the budget amount accommodated approximately 3 trustees to travel depending on the cost of registration and accommodations and transportation method.

As per section 10 of the Indemnity By-Law No. 376-22 That the Sunrise School Division will budget annually (as per Cost of Governance Policy) for each Trustee for Professional Development. Each Trustee will have an equal annual amount for Professional Development, which shall cover all costs including rooms, airfare (instead of transportation) and registration including registration for web-based seminars or courses.

Meals and mileage for all PD will be charged to the different budget line specifically for trustee meals and mileage.

Costs for CAPSLE

For one trustee to attend the CAPSLE (Canadian Association for the Practical Study of Law in Education) April 30th to May 3. The cost of airfare, hotel, registration and incidentals is approximately \$4,090.00 per trustee.

The conventions total budget is \$15,000 with the most recent MSBA conference and past conference costs total spent and committed is \$5,000 leaving a balance remaining of \$10,000.