



**Secretary-Treasurer Report  
2023-2024 Carryover requests  
Board Meeting – June 4, 2024**

Information for the board

The figures of preliminary funds spent/unspent are as of May 15, 2024. From the date the financial report was prepared to end of year, it is expected changes to the unspent budget funds will occur. It is possible commitments reflected in the report may not be expensed until the next fiscal period, increasing the surplus. The surplus amount can change if unexpected expenses occur. Those outcomes have not been reflected in the report and can change the estimated surplus amount by the final year end preparation.

At this time schools have been granted a 3% of budget surplus without board approval. Colony schools and Hazelridge school will not have a 3% but a \$500 allocation if surplus funds occur. Anything above the 3% of \$500 must be requested and information shared with the board.

In total 2 schools, Anola school and Lac Du Bonnet Senior School have requested a carryover above the 3% allocation amount. Should the funds be available at year end in the total amount of carryover for the requesting schools is \$12,105.

All the requesting schools have completed a carryover request form.

June 2023 request was in the amount of \$35,825

**Recommended motion**

BE IT RESOLVED that the Board approve the request to carry-over surplus funds to 2024-2025 in an amount of \$12,105

Jody Thiessen CPA, CGA  
Secretary-Treasurer