



## EDUCATION FOUNDATION MINUTES

### 1.0 Call to Order – 1:00 pm

Trustee Magnan (Board Chair)  
Trustee Dent  
Trustee Nichol  
Superintendent Reid  
Secretary-Treasurer Thiessen  
Sara Scott, Executive Assistant

### 2.0 Adoption of the Agenda

#### 2.1 Adoption of Agenda

### 3.0 Proposed Procedures

#### 3.1 Amended Declaration of Trust (For information)

#### 3.2 Proposed Procedures Version 3 (to Review)

The chair and vice-chair of this committee will be one of the three Trustees present at this meeting. The regular board will vote on who should occupy these roles.

Decided to make this an ad-hoc committee versus a regular committee

**In Point 8** (Use of funds and general funding and operations) change **point a)** to “portion of interest earned...” instead of “Interest earned...” Sec. Treasurer will provide recommended percentage in May

Take out point b) completely

Correct spelling error—says “baring” but should say “bearing”

**In Point 11** change (CICs) to (GICs)

Somewhere in the document, it needs to say “approval needed by the Sunrise education foundation” if someone wants to fundraise under this name.

Once these updates have been made to the document, it should be brought forth to the rest of the board in May as an agenda item. The board should have a 15-minute discussion about the contents of the document; a motion to formalize the document should be prepared for the following meeting.

#### **4.0 Other Items**

4.1 Next meeting – TBD

#### **5.0 Adjournment** – 2:08 pm