



**Trustee Professional Development –  
CSBA Conference**

**Board Meeting – November 5, 2024  
Prepared By: Jody Thiessen, CPA, CGA  
Secretary-Treasurer**

The purpose of this report is to provide the trustees with information regarding the budget for professional development.

Trustees have two areas of the budget to fund professional development. One area of the budget is for wages for Conventions and PD. The total budget is \$17,500. This would be used for the MSBA convention fees and hotel accommodations. This budget amount, in the past, has been allocated to each trustee. In most recent years the budget has been a total budget of \$15,000 and wasn't allocated individually. It is unknown why the change to the allocation was made.

The other budget is for Professional Development. The total budget is \$15,000 and this would be for courses or seminars to assist with learning the role of a trustee and the policy making required to ensure good governance. This budget was often used for national travel such as CSBA and CAPSLE. Often the budget amount accommodated approximately 3 trustees

**Costs for CAPSLE**

For one trustee to attend the CAPSLE (Canadian Association for the Practical Study of Law in Education) April 9 to 11, 2025 in Banff. The cost of airfare, hotel, registration and incidentals is approximately \$4,570 per attendee.

The cost will break down as follows:

5 days of meals - \$425.00

Flights and car rental (as of October 29/24) - \$800

Approximate registration fee - \$800

Approximate hotel fee including taxes - \$2545.

The Professional Development conventions total budget is \$15,000 with PD used for July CSBA costs leaves the division with approximately \$11,800 for other professional development opportunities.