



Divisional Financial Summary as of April 30, 2024

Prepared by: Jody Thiessen CPA, CGA Secretary-Treasurer

Date Prepared May 22, 2024

To be presented to the Finance Committee May 24, 2024

1. Balance in reserves

Capital Reserve account balances as of April 30, 2024, are as follows:

	<u>April 30, 2024,</u>	<u>June 30, 2023</u>
Bus Replacement Reserve*	\$182,414.79	\$51,059.13
ICT Capital Reserve	\$54,227.30	\$52,713.98
Land Acquisition Reserve	\$80,819.02	\$68,529.37

* \$180,000 from accumulated surplus.

2. Financial position - projected Deficit \$917,970

At this time of the preliminary report a deficit of \$917,970 by year end year end. The 23-24 budget was planned to reflect a deficit in the amount of \$673,952.

The projection shows a total of \$244,017 more than the budgeted deficit. Of the \$244,017, \$180,000 is related to the approval of a bus purchase. The remaining \$64,017 from a few areas in operating that are anticipated to run over budget.

The main contributor is the interest costs on the division's Line of Credit. The interest rate is at 6.45%. The budget anticipated the interest rate to be within a range of 5.5-6.5%. The projections are now based on an interest rate being sustained at 6.5% for the remaining 6 months. With the exception of January and February as the division will not be utilizing the LOC for those months.

The wages area for secretaries, librarians and clinicians appears to be slightly higher than the budget. The reason appears to be the average cost of the positions is higher than the budget.

If the maintenance department has made a great effort to find temporary efficiencies and improved the overall outlook. Rather than a \$298,000 overage the department is looking at a \$237,000 overage. By reducing grass cutting in the month of May and June will help the overall spending.



3. Comparison between the budget and actual (by Function)

The expected spent funds percentage should be in the range of 80% to 83% of either expensed or committed expenses.

	YTD Actual	Budget	Budget Remaining	% Spent
REGULAR INSTRUCTION	26,050,107	40,595,129	14,545,022	64%
STUDENT SUPPORT SERVICES	10,357,044	14,247,630	3,890,586	73%
ADULT LEARNING CENTRES	717,509	1,042,680	325,171	69%
PRESCHOOL SERVICES	55,392	67,000	11,608	83%
DIVISIONAL ADMINISTRATION	1,658,582	2,273,450	614,868	73%
INSTRUCTIONAL & OTHER SUPPORT SRVS	1,138,746	1,648,665	509,919	69%
TRANSPORTATION	4,278,704	5,938,994	1,660,290	72%
OPERATION & MAINTENANCE	6,130,457	7,273,864	1,143,407	84%
FISCAL, PAYROLL TAX, TRANSFERS	1,341,409	1,754,143	412,734	76%
	51,727,950.00	74,841,555.00	23,113,605.00	69%

4. Balance owing on bus garage

As of June 30, 2023, as stated in the audited financial statements the Debenture Debt account is \$41,658,467. The balance owing on the bus garage account as of April 30, 2024, is \$ 873,937.40 (balance as of June 30, 2023, \$1,123,937.40).

5. Amount we are in line of credit

As of April 30, 2023, the LOC (line of credit) is in use with an ending bank balance of \$(4,128,013.52)

The LOC interest rate set at 6.45% (unchanged from prior month)

The adjusted book balance is \$(5,629,848.15).

6. New funding or grants received over \$10,000

None to report



7. Year to Date Sick leave information

Total number of sub replacement days in April 221.5 with a cost of \$41,620.75. Year to date sub sick days is 2064.2 with a total cost of \$400,676.59

8. Commentary

The following observations have been made.

- The interest rate remained at 6.45%. The division will be utilizing the LOC for the remainder of the school year. This is a normal pattern for the operation of the division. The funds from the province will continue in monthly installments and funds from municipalities will be received in the fall and early winter.
- The 23/24 budget was created with consideration of interest costs in mind, however 6.5% was the highest consideration at the time of the budget being prepared. Should the interest rate exceed 6.5% the division will incur interest expenses greater than budgeted.
- Maintenance department will be monitoring for efficiencies looking forward to mitigating the department's budget overages.
- 23/24 budget was created using average salaries. The average salary for a few employee groups will have an impact on the overall bottom line of the budget.
- Transportation is seeing an increase in costs on supplies for bus repairs, costs have been anticipated to increase however the increase appears to be greater than originally anticipated.
- Transportation is benefiting from the lower fuel prices and the relief in fuel costs will assist with the purchase of an additional bus and overage on bus parts. The month of April appears lower than the prior month of March due to the accrual for fuel charges.
- The march fuel purchased was paid in April but expensed in the correct period of March. This will make the month of April look as if April was under spent when it was due to the March accrual required for the provincial year end. This adjustment was approximately \$60,000