



**Secretary-Treasurer Report**  
**Jody Thiessen CPA, CGA**  
**August 27, 2024**  
**Regular Board Meeting**

### **Transportation**

- Hired 4 new drivers during the summer. Additional training will occur before the end of the month.
- Another 5 more drivers signed up for training in September.
- All routes have been filled with the exception of a permanent stand by position in Oakbank. The posting is still open.
- At this time the division has 90 Routes, which includes double runs with 87 buses.
- Buses and route information will be picked up by drivers on August 27<sup>th</sup> and will be communicated with Sunrise Families before August 30<sup>th</sup>.
- Large 4 x 8 signs will be placed at Hazelridge, Oakbank, Lac du Bonnet, Beausejour and Powerview/Pine Falls Arenas in the next month.



# **LOOKING FOR WORK?**

## **JOIN OUR BUS DRIVER TEAM**

**Training Provided**  
**AGE 19 OR OLDER**

[www.sunrisesd.ca](http://www.sunrisesd.ca)  
**204-268-2055**



**SUNRISE**  
SCHOOL DIVISION



## Finance

- Working on year end, auditors expected Second week of September.
- Payroll preparing for September 15<sup>th</sup> payroll to ensure all Sunrise employees are paid, this includes new hires, returning employees and casual employees. With the ratification of the STA/MTS collective bargaining agreement new rates will be applied for the September 15<sup>th</sup> payroll and retro will be provided before December 31, 2024. Retro will be calculated after year end is completed.
- Training new secretaries and secretaries in new roles. Training also will start with new principals in the division.

## ICT

- Oakbank Data Centre now has fully moved to Merlin as a hosted operation. Security access and network routing is still controlled by ICT Server specialist.
- Dugald is the next school to join the Valley Fiber connection in the next few weeks.
- Anola, Oakbank Elementary, Springfield Collegiate, Springfield Middle School, Hazelridge, Heartland and the Oakbank Tech Centre is already connected to Valley Fiber and over the past several months there has been no issues with the connections.
- Beausejour sites are connected to MTS as there appears to be regulatory issues with the local authority in the Town of Beausejour. IT is following up with Valley Fiber on a timeline.
- Transportation's RouteFinder application has moved and been re-platformed allowing it to move to a new server. The application will still need to be migrated to a new version but has been moved to a new server environment with a supported operating system to ensure it is compliant for security and update requirements.
- Lindsey Fernando is the successful applicant for the Application Specialist. Congratulations!! Training will begin in September as her former position is in the process of being filled.
- A number of computers were shipped over the summer months. The last and largest batch of computers arrived mid-August. The computers were then prepared for deployment. This resulted in coordinating with the schools the week of August 19<sup>th</sup> for the installation of office, classroom and teacher computers at SCI, SMS, OBE, Dugald and Anola.
  - Richland and Heartland – All desktops installed and completed August 21<sup>st</sup>.
  - Anola – Teacher Desktops installed and complete August 21<sup>st</sup>.

- Dugald Desktops – Teacher Desktops installation complete August 22, remaining office computers the week of August 26<sup>th</sup>.
- SCI Desktops – Desktops installation underway at time of report.
- SMS/OBE – Desktops installation scheduled for week of August 26<sup>th</sup>.
- Secretary desktops – installed during secretary PD Day August 29<sup>th</sup>.
- Created a new interface between Microsoft 365 and PowerSchool. Sunrise has assisted other school divisions, who use PowerSchool, with the creation and application of the interface.

## **Maintenance**

- Over the summer a new mural was installed at Dugald school.



- Springfield Collegiate's 2<sup>nd</sup> Science lab renewal project, 100% complete. Holdback will be authorized for release.
- Oakbank Elementary roof replacement – Project 100% complete. Holdback will be authorized for release.
- Hazelridge School – Gymnasium Accessibility Lift – Project 100% complete. The flooring was redone to meet division expectations.
- Springfield Collegiate Building envelope, mechanical and roof replacement – Chiller is up and running. Currently commissioning operation with Johnson Controls. Estimated completion date mid-September. Note: we will be experiencing some temperature variations in the building during the commissioning and balancing stages during the cooling operation. It has been noted the school's humidity has been fluctuating during the commissioning period. There was a possible power surge in August which affected the

controls. It has been reported to contractor to review and report to Manitoba Hydro.

- École Edward Schreyer – Project 100 % complete, feedback has been provided to the province about the general contractor.
- Oakbank Elementary-Gymnasium A & B lighting upgrade-Efficiency Manitoba Grant Dollars incentive program and additional 25% signing bonus with this program.
- École Dugald School- West wing Classrooms lighting upgrade - Efficiency Manitoba Grant Dollars incentive program and additional 25% signing bonus with this program.
- Whitemouth School East Wing Hallway lighting upgrade- Efficiency Manitoba Grant Dollars incentive program and additional 25% signing bonus with this program.
- A new subdivision in Anola is being built behind the school. The department had a survey done of the school property and a fence is planned to be installed at a later date when the road has been constructed.
- Divisional Flooring Upgrades-Gillis School, Springfield Middle School, École Dugald and Anola.
- Divisional Maintenance to bus loops and parking lot gravel areas.
- Blind Replacement/Repairs-École Dugald, Springfield Middle School, Centennial. Powerview and École Beausejour Early Years.
- Divisional Preventative Roof Maintenance at various Schools.
- Divisional Inspections and repairs on boilers, fire alarms, fire extinguishers and emergency lighting.
- Divisional Gymnasium Hardwood Gym Flooring sanding and refinishing
- Sunrise Education Centre – The mechanical system is over 40 years old. The system was reviewed, and the division has been advised the parts are obsolete. Should something fail, it will be an emergency repair. At this time the department is obtaining quotes to install a new mechanical system. An update to the board will be provided at a later date regarding cost and timeline.
- Anola – Airconditioning units installed in the Library and Kindergarten Classroom.

### **Miscellaneous**

- August 20<sup>th</sup> I toured ESS, Whitemouth, Anola, Dugald and OBE. All schools were finishing up final touches of the summer cleaning. I want to say great job to the schools. The floors are so waxed and polished they shined like glass. You can

smell fresh paint in areas to cover up all the prior years scratches and nicks. The conversations with head custodians were wonderful. It is clear to see the custodial staff take pride in the schools. I want to say “job well done!” to the custodian team getting the schools ready for the return of the staff and students.



To the left picture from EESS hallway in front of main office.

To the right, picture of Whitemouth School hallway.

